

# Cabinet Work Programme

August 2023

## Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written.
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at [admin@testvalley.gov.uk](mailto:admin@testvalley.gov.uk).
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:  
[Cabinet Members](#)

## KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;  
  
or
2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

- |  |   |                  |
|--|---|------------------|
| a. Decisions on spending which are within the annual budgets approved by the Council                         | NO THRESHOLD  | NOT KEY DECISION |
| b. Decisions on cash flow, investments and borrowings.   | NO THRESHOLD  | NOT KEY DECISION |
| c. Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £75,000 PER ITEM IS A KEY DECISION |                  |

### **Arrangements for making representations to the cabinet regarding decisions contained within the work programme**

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the Work Programme on any matter where a decision is to be made.

| Date of Decision       | Item  | Key Decision | Decision maker | May include information which is not to be made public* | Documents to be submitted for consideration                                    | Head of Service                                  | Notice of proposed decision first published |
|------------------------|---|--------------|----------------|---|--|--|---|
| 23 Aug 2023<br>Andover | Valley Housing Outturn  | No           | Cabinet        | Open  | Report of the Finance and Resources Portfolio Holder                           | Head of Property and Asset Management            | 2 Feb 2023                                  |
| 23 Aug 2023<br>Andover | Corporate Action Plan Annual Report                                 | Yes          | Cabinet        | Open  | Report of the Leader   | Head of Strategy and Innovation                  | 27 Oct 2022                                 |
| 23 Aug 2023<br>Romsey  | Corporate Financial Monitoring (1st quarter)                        | No           | Cabinet        | Open  | Report of the Finance and Resources Portfolio Holder                           | Head of Finance and Revenues                     | 20 Jan 2023                                 |
| 23 Aug 2023<br>Romsey  | Andover BID Renewal   | No           | Cabinet        | Open  | Report of the Democracy and Governance Portfolio Holder                        | Head of Legal and Democratic                     | 19 Jul 2023                                 |
| 4 Oct 2023<br>Romsey   | Consultation on draft Design Guide for Developers and Occupiers SPD | Yes          | Cabinet        | Open  | Report of the Strategic Regeneration and Partnerships (North) Portfolio Holder | Head of Planning Policy and Economic Development | 14 Mar 2023                                 |
| 4 Oct 2023<br>Romsey   | Member Champions  | No           | Cabinet        | Open  | Report of the Democracy and Governance Portfolio Holder                        | Head of Legal and Democratic                     | 20 Jan 2023                                 |

|                           |   |     |         |      |   |                              |             |
|---------------------------|---|-----|---------|------|---|------------------------------|-------------|
| 4 Oct<br>2023<br>Romsey   | Medium Term Financial Strategy            | No  | Council | Open | Report of the Finance and Resources Portfolio Holder    | Head of Finance and Revenues | 20 Jan 2023 |
| 4 Oct<br>2023<br>Andover  | Andover BID Renewal                       | No  | Cabinet | Open | Report of the Democracy and Governance Portfolio Holder | Head of Legal and Democratic | 19 Jul 2023 |
| 15 Nov<br>2023<br>Romsey  | Capital Programme Update                  | No  | Council | Open | Report of the Finance and Resources Portfolio Holder    | Head of Finance and Revenues | 20 Jan 2023 |
| 15 Nov<br>2023<br>Romsey  | Asset Management Plan Update              | No  | Council | Open | Report of the Finance and Resources Portfolio Holder    | Head of Finance and Revenues | 20 Jan 2023 |
| 15 Nov<br>2023<br>Romsey  | Fees and Charges                          | No  | Cabinet | Open | Report of the Finance and Resources Portfolio Holder    | Head of Finance and Revenues | 20 Jan 2023 |
| 15 Nov<br>2023<br>Romsey  | Corporate Financial Monitoring (6 months) | No  | Cabinet | Open | Report of the Finance and Resources Portfolio Holder    | Head of Finance and Revenues | 20 Jan 2023 |
| 31 Jan<br>2024<br>Romsey  | Council Tax Support Scheme 2024/25        | Yes | Council | Open | Report of the Finance and Resources Portfolio Holder    | Head of Finance and Revenues | 18 Jul 2023 |
| 31 Jan<br>2024<br>Andover | 2024/25 Revenue Budget Update             | No  | Cabinet | Open | Report of the Finance and Resources Portfolio Holder    | Head of Finance and Revenues | 18 Jul 2023 |

|                        |   |     |         |      |   |  |             |
|------------------------|---|-----|---------|------|---|--|-------------|
| 28 Feb 2024<br>Romsey  | Preventing Homelessness and Rough Sleeping Strategy 2023-2026         | No  | Cabinet | Open | Report of the Housing and Environmental Health Portfolio Holder | Head of Housing and Environmental Health | 20 Jan 2023 |
| 28 Feb 2024<br>Andover | 2024/25 Revenue Budget  | Yes | Cabinet | Open | Report of the Finance and Resources Portfolio Holder            | Head of Finance and Revenues             | 18 Jul 2023 |
| 28 Feb 2024<br>Andover | Capital Programme Update  | No  | Cabinet | Open | Report of the Finance and Resources Portfolio Holder            | Head of Finance and Revenues             | 18 Jul 2023 |
| 28 Feb 2024<br>Andover | Capital Strategy  | No  | Cabinet | Open | Report of the Finance and Resources Portfolio Holder            | Head of Finance and Revenues             | 18 Jul 2023 |
| 28 Feb 2024<br>Andover | Treasury Management Strategy and Annual Investment Strategy Statement | No  | Cabinet | Open | Report of the Finance and Resources Portfolio Holder            | Head of Finance and Revenues             | 18 Jul 2023 |
| Date tbc<br>Romsey     | Bourne House - Public Sector Decarbonisation Scheme                   | Yes | Cabinet | Open | Report of the Finance and Resources Portfolio Holder            | Head of Property and Asset Management    | 10 Jul 2023 |
| Date tbc<br>Romsey     | Property Matters  | No  | Cabinet | Open | Report of the Finance and Resources Portfolio Holder            | Head of Property and Asset Management    | 17 Jul 2023 |